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RS-M-15
13 October 1954

REFERENCE SUBCOMMITTEE OF THE ADVISORY COMMITTEE ON
FOREIGN LANGUAGE PUBLICATIONS

Minutes of Meeting held in New State Department Building, Room 2254,
Washington, D. C., 1000-1145 hours.

PRESENT:

Mr. Lewis M. Bright, LR, State
Mr. Arthur B. Berthold, State
Mr. Yale O. Millington, State
Mr. Fred W. Shipman, LR, State, Member
Captain Robert C. Laidlaw, AFOIN, Member
Lt. Col. George G. Maxfield, G-2 Doc. Ly., Member
Miss Monica H. Kaech, G-2 Doc. Ly.
Major Kent J. Collings, G-2 Doc. Ly.
Mrs. Katherine C. Walford, ONI, Member
Mr. Walter E. Larson, ONI
Mr. Bernard M. Fry, AEC, Member

FOIAb3c

Mr. H. Roth Newpher, USIA, Member
CIA

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CIA
USIA, Secretary
CIA Librarian, Chairman

Approval of Minutes

1. The minutes of the meeting of 15 September 1954 (RS-M-14) were approved.

New Subcommittee Member

2. The Chairman welcomed Mr. H. Roth Newpher, Librarian, U. S. Information Agency, as a new member of the Reference Subcommittee.

Reference Needs for Research

3. Subcommittee members indicated that any comprehensive survey of reference services or facilities required to support intelligence research activities would be largely beyond their respective capacities to conduct

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at this time. It was suggested that specific areas of investigation be identified for more limited surveys.

Coordinate Indexing

4. Comdr. Pendergrass reviewed the experience of NSA in the use of the coordinate indexing system for the control of materials relating to a limited phase of electronic engineering. Although experience with the system is not extensive as yet, some of the problems encountered are similar to those experienced in most other indexing or cataloging systems. (See RS-M-9, 10 February 1954, for details of operation.)

Cyrillic Union Catalog

5. Discussion of Item 4 of the Agenda was deferred until next meeting.

6. The next meeting will be held on 1 December 1954, in the [REDACTED] OGD Conference Room at 1000 hours.

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Secretary
Reference Subcommittee